## Executive and Advisory Committees' Terms of Reference

## **Community Committees**

Within each Committee's area:

(Council functions)

- 1. To adopt and review a Community Plan1;
- 2. to make Elected Member<sup>2</sup> appointments<sup>3</sup> to Outside Bodies as determined by the Member Management Committee;
- 3. to advise or make representations to the Council or the Executive Board<sup>4</sup>on all matters affecting community interests;<sup>5</sup>
- 4. to consider and respond to consultations on planning briefs and frameworks and on major development proposals;<sup>6</sup>
- 5. to consider proposals referred to the Committee by the Council or the Executive Board and to report back the Committee's views to the referring body;8
- 6. to receive and hear deputations; and
- 7. to consider the performance, targeting, frequency and co-ordination of services and make recommendations to the Executive and to the Council's partners as appropriate<sup>9</sup>;

## (Executive functions)10

- 8. to promote and improve the economic, social and environmental well-being of the Committee's area<sup>11</sup>; and
- 9. to exercise Executive Functions;12

<sup>&</sup>lt;sup>1</sup> Which shall include such community engagement plans as necessary and appropriate to reflect the themes, neighbourhoods and communities in the area.

<sup>&</sup>lt;sup>2</sup> Including the appointment of a suitable nominee as set out in the Appointments to Outside Bodies Procedure Rules

<sup>&</sup>lt;sup>3</sup> In accordance with the Appointments to Outside Bodies Procedure Rules in Part 4 of the Constitution.

<sup>&</sup>lt;sup>4</sup> Or to any committee appointed by the Council or the Executive

<sup>&</sup>lt;sup>5</sup> This is an advisory function under Section 102(4) Local Government Act 1972.

<sup>&</sup>lt;sup>6</sup> This is an advisory function under Section 102(4) Local Government Act 1972.

<sup>&</sup>lt;sup>7</sup> Or to any committee appointed by the Council or the Executive

<sup>&</sup>lt;sup>8</sup> This is an advisory function under Section 102(4) Local Government Act 1972.

<sup>&</sup>lt;sup>9</sup> This is an advisory function under Section 102(4) Local Government Act 1972.

<sup>&</sup>lt;sup>10</sup> All executive functions will be exercisable concurrently with the Executive Board.

<sup>&</sup>lt;sup>11</sup> In furtherance of, and subject to the limitations set out in the Community Committee Executive Delegation Scheme detailed in Part 3 Section 3D(a) of the Constitution as determined from time to time by the Executive Board.

<sup>&</sup>lt;sup>12</sup> As determined from time to time by the Executive and in furtherance of, and subject to the limitations set out in the Community Committee Executive Delegation Scheme detailed in Part 3 Section 3D(a) of the Constitution and the Area Committee Procedure Rules in Part 4 of the Constitution.

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